

Pierce County Fire District 23

Board of Commissioners' Regular Meeting

January 13th, 2025

The Board of Commissioners for Pierce County Fire District 23 met at 7 p.m., Monday, January 13th, 2024 at Station 87. Those present included Chairman Claudia Frey, Commissioners Joe Koeher and Caleb Young, Chief Matt Medford and District Secretary Nancy Adams.

Minutes of the December meeting were unanimously approved as written. Under public comment John Sanfilippo noted that while attending the December Commissioners Meeting via Zoom, the only person he could hear was Matt (Chief Medford). Chief Medford said he changed the microphone used for the meeting and it should be corrected. The secretary gave her report. She noted that she will be retiring and she has been training Kate Smith for the month. She also gave her financial report. Chairman Claudia Frey asked if the secretary would review the job description for her position. Claudia also asked about the accounting treatment around commissioners' stipend payment for attendance. The commissioners waive(d) this stipend; Chief Medford noted that he would write a statement for tax purposes for that.

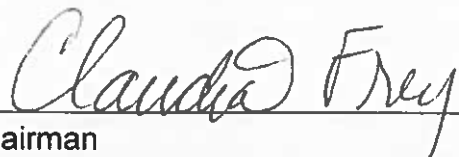
The chief read his report. Chief reported the call volume surpassing over 400 calls for 2024 noting this was the second busiest year on record. Specifically, we closed out 2024 with 417 calls; he noted that additional data will be presented next month. Chief helped out Brownspoint with some testing and in regards to facilities we got new shocks and tires on our busiest ambulance. Chief noted he attended the Pierce County Commissions Meeting, Lewis County 17 Commissioners Meeting, and Central Piece Planning for Wildfire Evacuation and Planning. He noted that is the same system that LA is currently using; his conclusion is the system works just a matter of "putting it in play." Chief had meetings with the Chief of South Pierce and with Minerals' interim Chief Reynolds. (The prior Chief and Secretary of Mineral have both retired.) He said the meetings were productive and positive. He again noted he would have deeper response statistics around calls for 2024.

Under old business there are some logistics around picking up the pickup we agreed to purchase; the check was delivered. Commissioner Caleb Young offered to help as needed. Chief Medford noted that all rigs are starting their "annual maintenance" cycle. Specifically, the following rigs: Aid 85 is having some starter issues

it is in the shop for and the Horton is at US Fire getting outfitted with equipment. The Chief did make an executive decision to pick up some new radios (\$5,000 approx) from State Surplus that were on sale for \$500 versus new \$10,000. Chief outlined the current radio situation within Pierce County and South Sound 911 that is stalling a single system for radio. Chief noted "the logic is there" for the radio expenditure based on the current radio climate. Chief also had a meeting with the DNR that was positive around the Alder location.

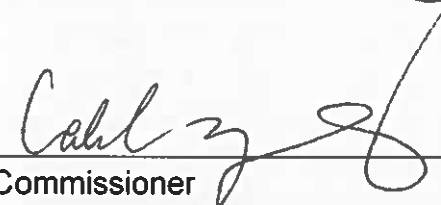
Chairman Claudia asked for a spreadsheet with all the vehicles, when they were purchased, the value of them, and the timeline to replace them. Chief noted he would begin compiling the information for this spreadsheet.

Vouchers for the month were approved as presented. The board went into executive session at 7:23 p.m. for 30 minutes to discuss contract issues. The board emerged from executive session at 7:53 p.m., announcing that a new secretary was hired as the prior secretary will be retiring at the end of January. Katie Smith will be the new Financial Secretary and EMT. Katie Smith will be added to all financial accounts including our Key Bank Account along with Chief Matt Medford effective February 2025. Chief Medford said that he would work on a pay structure for the new Financial Secretary and also the current staff. The board adjourned at 7:53 p.m.

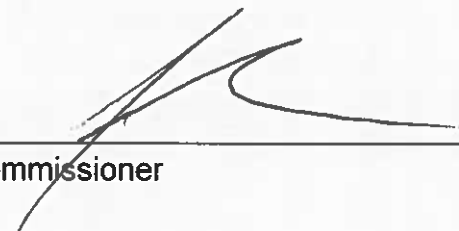


Chairman

2-10-25
Date



Commissioner



Commissioner

Chief's Report January 2025

General:

- Starting the new year with a slightly above average call volume, a nice breather from December.
- Busier month with apparatus shuffling.
- Site visit with Tower construction company, Looked at three properties for possible development of towers to assist our community infrastructure.
- Meeting with South Puget DNR about colocating on our property for offices and parking.
- Fiber project moving along well, moving well past Ashford with the trunk line and some of the branch lines.

Facilities:

- On going Engines annual services
- Ambulances repairs Alternator bad, Axle seal bad on another along with a driveline bearing, window issue on a third ambulance, in shop for replacement.
- Waiting on delivery from Idaho pickup Their transport
- White Horton Ambulance appointment with Graphics, will work around the Stryker installer since he's from out of the area.
- Lucas devices serviced and no issues found.
- Acquired some used radios from State surplus that are the same radio in our vehicles for spares if one were to go down, as well as installed in other equipment.

Responses:	27	
EMS:	22	
Fire:	4 (4 mutual aid to SPFR)	
Other:	1	
Year to Date:	27	
Last Year Comparison:	35/35 (January 2024)	22/22 (January 2023)
Ambulance Runs:	6 D23 Transports (12 for Jan 2024)	(10 for Jan 2023)
	3 South Pierce	(3 for Jan 2024) (4 for Jan 2023)
	9 Total Transports	

Meetings Attended:

- Lewis County Chief's Meeting
- Pierce County Chief's Meeting
- Lewis County 17 commissioners meeting
- Pierce Co EMS meeting

Respectfully, Chief Medford

